

Association of College Unions - International
Region 6
Regional Director

- 1) Serve as the chief administrator of the region for the Association, serving as liaison among the Association officers, central office, regional members and regional councils and task forces.
- 2) Be responsible for all financial matters of the region according to the guidelines of the Association.
- 3) Appoint Educational Council Coordinators, the Regional Conference Chair and other regional leadership positions, in consultation with the Leadership Team.
- 4) Prepare an annual regional report in coordination with the Regional Leadership Team.
- 5) Prepare and distribute voting delegate packets prior to the Regional Conference.
- 6) Advise and assist the Region 6 Leadership Team in planning all regional activities, keeping in mind the educational role, purpose and goals of the Association and the Region.
- 7) Develop orientation and training programs for the Region 6 Leadership Team.
- 8) Coordinate communication within the region, including oversight of regional media including newsletters, website, mailings and other methods.
- 9) Identify nominees from the region to serve on the ACUI Elections Committee and other representative functions as necessary.
- 10) Provide leadership and assistance with the recruitment of new institutional and individual members.
- 11) Maintain regional files including historical information, regional rosters, annual reports, minutes of meetings, awards, scholarships and other appropriate material.
- 12) Attend all meetings as required by the Association Board of Trustees.